Help is available for each item in this group. Click ? at the top of the dialog box, and then click the specific item you want information about.

Lists tasks and shows when they are scheduled to run, when they last started, when they last ended, and what the results were.

Displays the name of the scheduled task.

Provides a space for you to type a note or other information about the scheduled task.

Provides a space for you to type the user account for running the scheduled task. If the scheduled task requires administrative-level privilege to run, this account must be have administrator privileges.

Click to browse through folders to find the file you want to run.

Provides a space for you to specify the folder that contains the program file or some related files. Sometimes, programs need to use files from other locations. You may need to specify the folder where these files are located so that the program can find them

Provides a space for you to type the path for the file you want to run as a scheduled task.

If the task program requires parameters, type them in the **Run** box, after the task path.

If the path to the task program includes spaces, put double quotation marks (") around the entire task path.

Click to provide the password for the account you specify in the **Run as** box. You must type the correct password for the account.

Provides a space for you to type your password. Asterisks will appear instead of what you type.

Provides a space for you to type and confirm your password. Asterisks will appear instead of what you type.

Specifies that you want the scheduled task to run at the specified time. This box is checked by default.

Starts the task only after you have not used your keyboard or mouse for the period of time specified. If the task is scheduled to repeat, the first run of the task occurs only if the computer has been idle for the specified period of time.

If the computer is not idle when the task first tries to start, Task Scheduler will keep checking to see if the computer is idle for the amount of time specified in **If computer is not idle at scheduled start time, retry for up to**.

If the computer does not become idle during this time, no occurrences of the task will run.

Specifies how long that Task Scheduler will keep checking to see if the computer is idle, if **Only start the scheduled task if the computer is idle for** is checked and the computer is not idle at the scheduled time.

If the computer does not become idle during this time, no occurrences of the task will run.

Specifies the number of minutes that must pass without keyboard or mouse use before the task starts.

Stops the scheduled task if you begin using the computer while the task is running.

Prevents the scheduled task from starting while your computer is running on batteries.

Some programs frequently access your hard disk, which drains the batteries faster. Selecting this check box can extend the life of your batteries.

Stops running the task when your computer starts running on batteries.

Wakes the computer to run the task at the scheduled time, even if the computer is in sleep mode and uses OnNow power management.

Deletes the task file from your computer's hard drive after the task has finished running and no more runs of the task are scheduled. This is most useful for tasks you schedule to run only once.

Stops the task after it has been running for the specified amount of time.

Click to see additional scheduling options.

Click to see advanced scheduling options.

Specifies a start date for the scheduled task.

Runs the task repeatedly, at the interval specified after **Every**.

Specifies how often (in minutes or hours) the task should repeat.

Specifies an end date for the scheduled task.

Stops all instances of the task that are still running at the deadline specified by **Time** or **Duration**. This option is useful if your tasks don't stop automatically.

If this box is not checked, the task will continue running, even after the deadline. This is useful if, for example, your task takes one hour to run but starts 15 minutes before the deadline. However, if the task does not automatically stop when it has finished running, you might need to stop it.

Shows the current schedule(s) for the task.

Specifies that the repetition of the scheduled task should end at a defined time, or that repetition should last for a certain duration after starting.

Specifies the time at which the scheduled task will stop repeating.

Specifies how long the task will run repeatedly.

Defines how often the task will run.

Specifies the time of day for the task to start, if it is scheduled daily, weekly, monthly, or once.

Click to set additional scheduling options for the task. For example, you can define start and end dates.

Runs the scheduled task only once, starting at the specified date and time.

Runs the scheduled task daily, starting at the specified date and time. Click the up or down arrow to specify how often you want the task to run.

Specifies how often (in weeks) the task should run. You can select multiple days each week to run the task.

Specifies the day you want the task to start.

Specifies the day you want the task to start. Type a number or click the arrows to set a new day.

If you specify a day between 29 and 31, the task will run only in months that contain that day.

Specifies the month you want the task to start. You can select multiple months to run the task.

Specifies a day of the month to run the task. In the first list, specify whether you want the task to run on the first, second, third, fourth, or last occurrence of a certain weekday during the month. In the second list, click the exact weekday you want.

Specifies how long the computer must be idle before the scheduled task starts.

Click to create an additional schedule for the current task. This way, you can specify a task to run on multiple schedules (such as on every Monday and on the first day of each month).

Click to stop the task from running on the selected schedule. The selected schedule is deleted from the list of schedules.

Click to create a different schedule for the task. Using this feature, you can create multiple schedules.

Click to delete any of the different schedules you have created for a task.

Click to view and change the application-specific settings for the scheduled program.